

JOB OPPORTUNITY

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)**

Nurse Clinical Instructor (Psychiatric) – WC25022-1

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Position Number: WC25022-1
Program/Unit: Quality & Information Management Division / Waterbury Administration Office
Shift/Schedule/Hours: 8:00 a.m. - 4:30 p.m. – Monday – Friday - Full Time - 40 Hours/Week
Salary Range: \$67,530.00 – \$91,440.00
Posting Date: April 1, 2015 **Closing Date:** April 7, 2015

General Experience: Three (3) years' experience in hospital or institutional nursing as a registered professional nurse in the appropriate specialty serviced by the agency.

Special Requirements: One (1) year of the General Experience must have been at the level of Head Nurse working with the type of patients and/or clients serviced by the agency.

Substitutions Allowed:

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements:

1. Incumbents in this class must possess and retain a license as a registered professional nurse in Connecticut.
2. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

Duties: Responsible for developing curricula and teaching the principles and practices of health related subjects including clinical documentation to interdisciplinary behavioral health staff. Participates in assessment of educational needs by determining areas of documentation deficiencies, reviewing State and Federal regulations including HIPAA and CMS billing regulations, and reviewing Joint Commission accreditation standards. Trains staff and targeted groups on topics including the relationships between clinical assessment, treatment planning, and the provision of services, and the documentation of those clinical domains. Conducts research and evaluates effectiveness of curricula through clinical documentation audits and gathering staff feedback. Assesses competencies of nursing staff through observation and other means, and acts as a role model to nursing and health care staff by demonstrating and teaching professional behaviors; Trains staff on the use of the DMHAS electronic health record. Participates in approved continuing education programs to enhance professional competence and shares this information with other staff members; prepares and submits reports as required; maintains records of those persons participating in educational programs. Participates in quality management and performance improvement activities. Considerable knowledge of principles and practices of nursing and behavioral healthcare; considerable knowledge of documentation requirements; demonstrated ability to develop training programs/presentations and teach; knowledge of evaluation principles and techniques; ability to analyze data and compile reports; considerable interpersonal skills; oral and written communication skills.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas - Employment Opportunities.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates = Nurse Clinical Instructor(Psychiatric)** - must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATIONS TO:

Email: Julie.Roy@ct.gov
OR
Fax: (203) 805-6440

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **(P-1)**